

# Partner Outreach Program (POP) Invoice

## BILL to

Network of the National Library of Medicine  
Region 6  
C/O Ashley Gilbert  
University of Iowa  
5031 LIB  
125 West Washington St.  
Iowa City, IA 52242-1420

**Email to** Ashley Gilbert [uss-library@uiowa.edu](mailto:uss-library@uiowa.edu)  
and copy [cheryl-doehrmann@uiowa.edu](mailto:cheryl-doehrmann@uiowa.edu) &  
[jacqueline-leskovec@uiowa.edu](mailto:jacqueline-leskovec@uiowa.edu)

## BILLED BY

XYZ Organization  
123 Anywhere St  
Anytown, State, Zip  
Jane Smith, POP Contact  
[jsmith@email.org](mailto:jsmith@email.org)  
John Jones, Office Manager  
[jjones@email.org](mailto:jjones@email.org)

Description	Date	Amount
Virtual webinar for ABC Organization	Oct 14, 2023	\$300
MedlinePlus training at County Senior Center	Nov 4, 2023	\$300
Travel		\$12
Photocopy		\$15

**TOTAL DUE \$627**

## Please remit to:

John Jones, Office Manager  
[jjones@email.org](mailto:jjones@email.org)  
XYZ Organization  
Room 137  
123 Anywhere St  
Anytown, State, Zip

For questions about invoicing, please contact Jacqueline Leskovec, [jacqueline-leskovec@uiowa.edu](mailto:jacqueline-leskovec@uiowa.edu), 773.828.4479. Thank you.